



Parker Scout Reservation

Camp Usage & Rental Confirmation Form

Non-Scout Youth Groups



Please submit this completed form with deposit check made payable to:
Central Minnesota Council, BSA · 1191 Scout Drive · Sartell, MN 56377
All other fees are due one week prior to usage.

Present a copy of this form to Camp Caretaker or Campmaster upon arrival at camp.
Check-out with the Camp Caretaker or Campmaster when departing camp.

Group Name: _____ Group Size: _____ youth: _____ adults: _____
 Arrival Date: _____ Arrival Time: _____ Departure Date: _____ Departure Time: _____
 Contact Person: _____ E-mail: _____
 Address: _____ City/State/Zip Code: _____
 Business Phone: (_____) _____ Home Phone: (_____) _____

Facilities Requested

- Campsites: Quantity _____ x \$35
- Dining Hall with Kitchen - \$225
- Craft Lodge - \$175
- Council Fire Ring - N/C
- Archery Range*: People _____ x \$10
- Day Use of Facilities (no buildings) - \$35 plus \$1 per person
- Family Campsites with Electricity: Quantity _____ x \$50
- Miller Castle - \$10/person, \$650 min.
- Akela Lodge - \$100
- Outside Chapel - N/C
- Beach*♦
- Parker Lodge - \$175
- BBQ Pit*♦
- Shower House - \$125
- BB Gun Range*♦

Equipment Requested

- Archery*: People _____ x \$10
- Rowboats*: Quantity _____ x \$15
- Snowshoes: Pairs _____ x \$7
- BB Guns*: People _____ x \$10
- Life Vests*: Quantity _____ - N/C
- Cross-Country Skis: Pairs _____ x \$7
- Canoes*: Quantity _____ x \$15
- Bicycles: Quantity _____ x \$7

* Must have a certified instructor on-site.
♦ Call (320) 251-3930 for pricing.

Comments:

Office Use Only



Deposit \$ _____
 Facilities Fees \$ _____
 Equipment Fees \$ _____
 Total Fees \$ _____

Received by: _____
 Date: _____
 Receipt Attached



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Letter of Agreement for Camp Use by a Non-Scouting Group



This letter of agreement is for the purpose of confirming the use of Parker Scout Reservation by _____ for the purpose of _____.

1. The above named group is to have the use of the following facilities from _____ beginning at _____ a.m./p.m. until _____ at _____ a.m./p.m. Facilities: _____
2. The Central Minnesota Council, BSA requires the following documents and _____ agrees to provide the Central Minnesota Council, BSA with the following by this date: _____ and time: _____ a.m./p.m.
 - a. A certificate of liability insurance with a minimum of \$1,000,000 CSL with the Central Minnesota Council, BSA and the National Council, BSA named as additional insured, ten day written notice of cancellation, and the time period.
 - b. A signed Hold Harmless Agreement. (copy attached)
 - c. A certificate showing non-profit and/or tax exempt status.
 - d. A roster showing the names of all youth and adults participating in this activity.
3. It is understood and agreed to by both parties that the fee for the use of Parker Scout Reservation is \$ _____.
4. It is understood and agreed to by both parties that a deposit of \$150 is required to be paid with reservation request. This deposit is not part of the total fee and is refundable if check-out procedures are followed.
5. It is understood and agreed to by both parties that _____ shall be responsible for any and all damages to camp property which may be attributed to the actions of the said group and _____ agrees to promptly pay any and all reasonable damage claims when presented.
6. It is understood and agreed to by both parties that no alcoholic beverages or illegal drugs of any kind are permitted.
7. It is understood and agreed to by both parties that _____ will provide at least one responsible adult (defined as 21 years of age or older for purposes herein) for every ten members of the party present in camp below the age of 21 years and that at least two of the said adult leaders must be present with the group at all times in camp.
8. It is understood and agreed to by both parties that the group will abide by any and all of the camp operating rules as outlined on the attached sheet as well as the directions and instructions of the Camp Caretaker or Campmaster.
9. It is understood and agreed to by both parties that should the group fail to provide proper leadership or fail to abide by camp rules or directions of the Camp Caretaker or Campmaster, the Central Minnesota Council, BSA Camp Caretaker or Campmaster may by their discretion terminate this agreement and require the renting parties to vacate the camp, forfeiting any and all fees and deposit agreed to herein.

Organization

Signature

Title

Date

Central Minnesota Council, BSA

Organization

Signature

Title

Date

NOTE: Please return the original, required documents, and deposit to CMC, BSA, 1191 Scout Dr., Sartell, MN 56377.



Central Minnesota Council, BSA

Organizational Hold-Harmless Agreement

_____ shall indemnify, hold free and harmless, assume liability for, and defend the Boy Scouts of America, the Central Minnesota Council, or Scouting's chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors from any and all costs and expenses, including but not limited to, attorneys' fees, reasonable investigative and discovery costs, court costs, and all other sums that the Boy Scouts of America, the Central Minnesota Council, or Scouting's chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors incur as a result of any demand for claim or assertion of liability under any municipal, state or federal law or cause of action, including any action under the Americans with Disabilities Act, arising or alleged to have arisen out of any act or omission of, or any use of real or personal property belonging to, the Boy Scouts of America, the Central Minnesota Council, or Scouting's chartered organizations, and any of their affiliates, agents, servants, employees, officers, volunteers, and directors.

Organization

Signature

Title

Date

Property

Period of Use



Parker Scout Reservation

Check-Out Checklist



Unit or Group: _____ Arrival Date: _____ Departure Date: _____

Contact Person: _____ Home Phone: (_____) _____

To receive a full deposit refund, please complete all of the items listed below:

1. Fires are watered, stirred, completely extinguished, and cold to the touch.
2. Thoroughly inspect areas for trash. Bag all trash and put in dumpsters in the maintenance area.
3. Clean, sweep, and (if necessary) mop latrines.
4. Rental Equipment:
 - Clean all rental equipment and return it to the Camp Caretaker or Campmaster.
 - Inventory paddles and life jackets and return them to the dining hall basement.
5. Rental Buildings:

<p>All Buildings</p> <ul style="list-style-type: none"> <input type="radio"/> Turn off water faucets. <input type="radio"/> Close and lock windows. <input type="radio"/> Spot-clean glass - windows and doors. <input type="radio"/> Clean bathroom sinks, mirrors, toilets; replace toilet paper and paper towels. <input type="radio"/> Sweep and mop all floors. <input type="radio"/> Dump trash and replace liners. 	<p>Dining Hall and Kitchen</p> <ul style="list-style-type: none"> <input type="radio"/> Wash, dry, and put away dishes. <input type="radio"/> Clean oven - see instructions. <input type="radio"/> Clean and oil grill - see instructions. <input type="radio"/> Clean stove and grill drip pans. <input type="radio"/> Clean counters and stove tops. <input type="radio"/> Clean refrigerators and freezers. <input type="radio"/> Clean and mop restrooms. <input type="radio"/> Sweep, scrub, and mop granite floor. <input type="radio"/> Sweep and mop dining hall floor.
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6. Return all tools and keys to the Camp Caretaker or Campmaster.
7. Ask the Camp Caretaker or Campmaster to inspect all rented areas and equipment.

Checked-out by: _____ Date: _____
(Camp Caretaker or Campmaster)

Deposit Refund: Full Refund. Total fee to be deducted from deposit: \$ _____